

Location: _____

Libby's

www.libbyskitchen.com

Last Name: _____ First Name: _____

Phone: _____ Birth Date: _____

Email: _____ SIN: _____

Address: (Street) _____

City, Province: _____ Postal Code: _____

Name of Emergency Contact: _____

Emergency Contact Phone No.: _____ Relationship: _____

Are you currently employed? _____

What is your present occupation? _____

Are you legally authorized to work in Canada? _____

Do you have any friends now employed by our company? Yes _____ No _____

If yes, list their name(s) and the café location they work at _____

Please list your hours available for work.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

How many hours a week would you like to work? _____

Are you looking for Full-Time or Part Time work? _____

When are you available to start work? _____

Do you have any previously planned vacations or extended time off planned?

Regular attendance and punctuality are important to a successful career with Libby's Kitchen. How do you ensure proper attendance and punctuality?

How long would you like to work with Libbys's Kitchen? _____

How did you hear about this position?

Employee referral (please include the employee's name) _____

Walk in applicant

Libby's Kitchen website

Hiring Ad

Other

What do you do in your spare time? _____

What are the top three reasons why you would like to work for Libby's Kitchen?

1. _____

2. _____

3. _____

What are three characteristics you believe are found in a great staff member?

1. _____

2. _____

3. _____

Are you confident that you either possess these characteristics or have the ability to learn them?

At this job, constant cleaning is required. How do you feel about this? _____

At this job, there will have some dirty job need to be done, such as sweep and mop the floor, clean the washroom, dish washing...etc. How do you feel about this? _____

Do you like baking? _____ Did you cook at home? _____

Do you have making specialty coffee experience? _____

Assuming you are hired to work with Libby's Kitchen there may be times when someone gets sick or a mistake is made in the schedule and we need you to come in right away – it may be Weekend morning or Friday night, you may have plans – what would you do? _____

What is your definition of customer service? _____

We would like to hire a reliable staff, we expect our staff show up on time every shifts even in early morning. How is your time management? _____

Our dress code is jean and T-shirt, no slipper or flip flop allowed. Are you prepared to adhere to our dress code at all times? _____

We also require that you maintain a positive mental attitude with staff and customers whenever you are at work. No matter busy or not. You may work in a small area, which some people find stressful. Keeping this in mind, how are you still able to maintain a professional, positive attitude with staff and customers? _____

What do you see yourself in 1 year? In 3 years? In 5 years?

Is there any other information about you that you feel we should know about?

I, the undersigned, declare that the statements made in this application form are true and accurate.

(print Name & Signature)

Today's date : _____

Thank you for taking the time to complete this application.
We look forward to having you work with us some day.